

2009 AFP INTERNATIONAL CONFERENCE ON FUNDRAISING

MEDIA – Registration Form

Payment in U.S. dollars must accompany this form. You must be registered to reserve a hotel room.



Please return this completed form to:

Mail: AFP / John Skendall
4300 Wilson Blvd, Suite 300
Arlington, VA 22203 Payments by Check *Only*
Fax: (703) 684-0540 Credit Card Payments *Only*
E mail: jskendall@afpnet.org Credit Card Payments *Only*

STEP 1: CONTACT INFORMATION

LAST NAME FIRST NAME CREDENTIALS _____

TITLE NICKNAME (FOR BADGE) _____

ORGANIZATION _____

ADDRESS _____

CITY STATE/PROVINCE _____

ZIP/POSTAL CODE COUNTRY _____

PHONE FAX _____

EMAIL _____

AFP Member YES NO Membership ID # _____
 Please do not include me in any mailings other than the AFP Conference.
 Yes, I am interested in volunteering to work at the conference.
 Yes, I require translation services.

Special needs: If you have special needs, please check this box and someone will contact you.

STEP 2: CONFERENCE REGISTRATION

Complimentary Registration *Additional Offerings NOT Included*

Additional Offerings, please check all that you will be attending:

** These events are not included in the Conference Registration Fee
** Tickets purchased for the events below are **NON-REFUNDABLE**

- AFP Awards Banquet** \$75 x # of tickets = _____
- Full Conference CD-ROM**..... \$206 x # of CDs = _____
- Audio Recordings**
- Mardi Gras Mambo with the Krewe of Ketchum**..... \$55 x # of tickets = _____
- Philanthropy in New Orleans Tour** \$45 x # of tickets = _____
- AFP Day of Service, yes include me**..... No Charge
- Hands-on Philanthropy, yes include me**..... No Charge

Subtotal for Additional Offerings = _____

STEP 3: HOTEL RESERVATION

(please read policies carefully on other side)

ARRIVAL DATE _____ DEPARTURE DATE _____

Number of people: Single (1 person) Double (2 people)
 Triple (3 people) Quad (4 people)

Please provide hotel number from Conference Information on the reverse side to identify your choices:

1ST CHOICE _____ 2ND CHOICE _____ 3RD CHOICE _____

HOTEL FREQUENT GUEST ACCOUNT# _____ HOTEL CHAIN _____

SPECIAL REQUESTS _____

I PLAN TO SHARE WITH _____

_____ # rooms x \$150 = deposit _____

STEP 4:

How many AFP International Conferences have you attended?

- This is my first International Conference
- 1 2 3 4 5-9 10 or more

Role in purchasing for your organization:

- Final decision maker Recommender
- Influencer No role

STEP 5: PAYMENT

AGREEMENT: Registrant and cardholder agree to abide by the registration and cancellation policy set forth by AFP in the registration policies printed on the reverse page. I understand this form becomes binding as a contract when executed by AFP.

Conference Registration Fees \$ _____
 Preconference Workshop Fees \$ _____
 Additional Offerings \$ _____
 Donation to AFP Foundation \$ _____
 Hotel Deposit \$ _____

TOTAL \$ _____

Visa MasterCard AMEX Discover Check
(Make check payable to AFP/Experient)

CREDIT CARD # (Card will be charged upon receipt by Registration Center) EXP. DATE _____

CARDHOLDER'S SIGNATURE _____

DATE _____



Registration Policies

1. Registration confirmations will be emailed.
2. Preconference registration ends March 2, 2009. After this date, you must register onsite.
3. To register, payment must accompany your registration form. No registrations will be processed without payment.
4. Registrations will not be accepted via telephone.
5. You must be registered for the conference to receive housing.
6. Only individuals who are registered and have a badge may attend conference events. Additional meal tickets may be purchased depending on space availability.
7. No one under the age of 18 will be permitted to attend any conference event.
8. Tickets for Additional Offerings and the Preconference Intensive Workshops are not included in the full registration package. Tickets for these events may be purchased along with your conference registration by indicating your selections under the corresponding heading on the registration form. However, seats are limited and will be ticketed on a first-come, first-served basis. **Tickets for Additional Offerings and the Preconference Intensive Workshops are NON-REFUNDABLE.**
9. Registration rates quoted are in U.S. dollars. Checks must be payable in U.S. funds drawn on U.S. banks.
10. If you have questions regarding the AFP Conference registration, please call our service center at 847-996-5882 from 8 a.m. to 5 p.m. CST. The service center provides information *only*. Any request regarding your new or existing conference registration and/or housing arrangements must be submitted in writing by mail, fax or email.

By Mail: AFP/Experient
568 Atrium Drive
Vernon Hills, IL 60061

By Fax: US 800-521-6017
Intl. 1+847-940-2386

By e-mail: frp@experient-inc.com

11. You must register by Feb. 20, 2009, to be included in the conference roster and receive your badge by mail.

REGISTRATION CANCELLATION POLICIES

1. All Registration Cancellation Requests must be made in writing. No exceptions.
2. Registration Cancellation Requests received before Feb. 18, 2009, will be eligible for full refunds less a \$100 administrative fee.
3. Registration Cancellation Requests received after Feb. 18 will not be eligible for refunds.
4. Registrations made after Feb. 18, 2009 are not eligible for a refund if cancelled.
5. Refunds will be processed six to eight weeks after the conference.

Conference Hotels

The hotels listed below will offer roundtrip transportation to the Ernest N. Morial Convention Center. The room rates include a minimal subsidy to offset the transportation benefit. AFP Conference transportation is provided **ONLY** to these hotels

Stay at an AFP Preferred Hotel! You must be registered for the conference to book a hotel room(s). The housing deadline is Feb. 20, 2009, to receive conference rates. All hotel requests must be sent to AFP/Experient. Requests sent directly to the hotels will not be accommodated. For hotel changes or cancellations prior to March 2, 2009, fax AFP/Experient at U.S. (800) 521-6017; outside U.S. (847) 940-2386. If you must cancel your hotel reservation after March 11, please contact the hotel 72 hours in advance of your arrival to avoid forfeiture of your deposit. Reservations will not be processed without a credit card that is valid through May 2009. Credit cards will be charged immediately at the time of reservation by the AFP/Experient housing office. All deposits will be credited to your hotel room account. Housing requests will be processed on a first-come, first-served basis.

For additional information about each hotel, please go to <http://conference.afpnet.org>.

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| <ol style="list-style-type: none"> 1. Hilton New Orleans Riverside
AFP Board Hotel
Two Poydras Street
New Orleans, LA 70140
Rate: \$199 Classic / \$239 Towers 2. Doubletree Hotel New Orleans
300 Canal Street
New Orleans, LA 70130
Rate: \$174 Single / Double 3. Embassy Suites New Orleans—
Convention Center
315 Julia Street
New Orleans, LA 70130
Rate: \$189 Single / Double | <ol style="list-style-type: none"> 4. Sheraton New Orleans Hotel
National Center for Black
Philanthropy Headquarters
500 Canal Street
New Orleans, Louisiana
Rate: \$195 Single / Double 5. Hotel New Orleans Convention
Center
881 Convention Center Boulevard
New Orleans, LA 70130
Rate: \$184 Single / Double 6. Hilton Garden Inn New Orleans
Convention Center
1001 South Peters Street
New Orleans, LA 70130
Rate: \$180 Single / \$200 Double | <ol style="list-style-type: none"> 7. Hampton Inn & Suites New
Orleans—Convention Center
1201 Convention Center Boulevard
New Orleans, LA 70130
Rate: \$190 Single / Double
\$225 Single / Double Suites 8. JW Marriott Hotel New Orleans
614 Canal Street
New Orleans, LA 70130
Rate: \$199 Single / Double 9. New Orleans Marriott
555 Canal Street
New Orleans, LA 70130
Rate: \$199 Single / Double 10. Wyndham Riverfront New Orleans
701 Convention Center Boulevard
New Orleans, LA 70130
Rate: \$189 Single / Double |
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